

**TOWN OF WEBSTER**  
**Office of Selectmen**  
**945 Battle Street/Rte. 127**  
**Webster, NH 03303**

6:35 pm Selectmen's Meeting – October 1, 2012

Selectmen present: Chairman George Cummings, Selectman Bruce Johnson and Selectman Roy Fanjoy

The Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy asked for and received clarification of that portion of the September 17<sup>th</sup> minutes regarding the motion to allow political signs on Town owned property. He then made a motion to accept the Selectmen's Minutes of September 17, 2012 as written; seconded by Selectman Johnson and approved.
- Selectman Fanjoy made a motion to accept the Non-Public Sealed Minutes of the Selectmen's Meeting of September 17, 2012 as written; seconded by Selectman Johnson and approved.
- Purchase Order #29 for the Town Office to Mainstay Technologies for a new computer in the amount of \$659.54 to come from Capital Reserve. Selectman Fanjoy made a motion to take \$659.54 from the Office Equipment Capital Reserve established in 1994 for this purpose; seconded by Selectman Johnson and approved.
- A data release authorization for the New Hampshire Mosaic Parcel maps so that Cartographic Associates Inc. can release Webster's Tax Map disc to the State.
- A sick leave slip for Mrs. Jones.

The Board signed the following for Financial Administrator Wendy Pinkham:

- The July bank reconciliations.
- A sick leave and a vacation leave slip for Mrs. Pinkham.

Mrs. Pinkham requested that the Board review the e-mailed budgets sent to them and requested that they fill out the blanks in anticipation of discussing the smaller budgets at the October 15<sup>th</sup> meeting scheduled for 4:00 pm. Mainstay will attend this meeting as well to discuss the Town's IT needs.

Police Chief Robert Dupuis advised the Board of the following:

- There have been 31 calls for service over the last two weeks. The highlights were read. Selectman Johnson asked for clarification of what constitutes a call for service, with Chief Dupuis explaining what types of calls it would include.
- After explaining specifics regarding the radio grant discussed at the last meeting, Selectman Johnson made a motion to accept the grant for a radio in the amount of \$3,432; seconded by Selectman Fanjoy and approved. In regards to the programming Chief Dupuis explained that the Town will need to pay for this service up front and then send a copy of the check for reimbursement to the Town from the grant funds.
- Chief Dupuis advised that most of the convictions regarding the house fire from November 18, 2011 have been completed. The owner of the home is currently serving time at the Merrimack County Jail. Though all other parties have already pleaded, there is one more person to prosecute. The person setting the fire has not yet been prosecuted. Chief Dupuis received a letter of thanks from the Special Investigation Unit on behalf of Lieutenant Philip Mitchell, indicating that Lt. Mitchell did a great job at the scene. Chief Dupuis said that the insurance investigator indicated that if it had not been for Lt. Mitchell's diligence the company would have settled and the case would have been filed. Chief Dupuis said that it was an unusual case, saying that many arson cases often go unsolved. Chief Dupuis would like to write a letter of thanks to Lt. Mitchell and requested that the Board sign same, to which the Board unanimously agreed. After Mrs. Pinkham inquired about any restitution for the Town, Chief Dupuis advised that he has requested that Fire Chief Colin Colby put together the expenses incurred for this fire to be presented to the Town's Attorney for filing of a civil action to try to recover the costs. Chief Dupuis advised that the first call for this incident went to the Concord Area Crime Line, which was instrumental in solving this case. The Town pays nothing for the Crime Line service. Jaye Bowe is Webster's representative and is the Secretary for the organization. Chief Dupuis recommended a donation of \$200 to support this organization. Ms. Bowe was in attendance and gave a brief history of the organization since their inception in 1994, some statistics of their successes and how they get their funding, which is mostly through an annual benefit golfing tournament. Selectman Johnson then made a motion to give the Crime Line a donation of \$200 to come from the Selectmen's Executive Expense budget line as a show of appreciation for the Concord Crime Line help with Webster's arson issue, seconded by Selectman Fanjoy and approved. The Board then thanked Ms. Bowe for her participation in the organization.

BOS Initials:

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G. C. Cummings

B. G. Johnson

R. E. Fanjoy

- Chief Dupuis requested the Board take a closer look at HB 1682 regarding the forfeiture law, which he indicated could seriously limit the recouping of money through asset forfeiture, further explaining how the reimbursement of the asset forfeiture law works. He has a meeting next Tuesday regarding this subject.
- Chief Dupuis submitted a vacation leave slip for Lieutenant Mitchell.

Fire Chief Colin Colby advised the Board of the following:

- The Board signed Purchase Order #30 for the Fire Department to the Barn Store of NE, LLC for a Stihl chain saw in the amount of \$389.95.
- He plans to contact Copart's General Manager to discuss after hour calls and gate access. Emmett Bean had provided contact information to the office received after he and Selectman Fanjoy went to the site. Chairman Cummings had met with the manager currently doing training at the site. Chief Dupuis spoke with them as well regarding the alarm system and response. When the alarm sounds it takes two employees or one employee and the Police to enter after any activation. Copart will try to handle alarms on their own as much as possible. Discussion continued in general regarding Copart.
- The dry hydrant repairs in front of Dee Blake's have been completed and he thanked Emmett Bean for this.
- Several Department Members attend the Fire Warden's Meeting in Salisbury on the 18<sup>th</sup> allowing them an opportunity to meet other members from the surrounding communities.
- Webster hosted the Capital Area Compact Meeting. The new budget was presented with evidence that dispatch fees will be going up. The budget will be reviewed again with the results to be presented at the next meeting to be held in Warner. Chief Colby explained how the dispatch fees are currently configured with discussion continuing on the costs in general and the adding or deletion of towns.
- At the last business meeting of the Department, Chief Colby advised that they discussed the roof issues at the Public Safety Building. Chief Dupuis is waiting to hear from the Cedar Mills Groups for a quote regarding corrective measures. There was extensive discussion on the ice stops, moving the generator, the air conditioners, as well as lengthy discussion on other snow related issues. It was decided to have Chief Dupuis check with Cat to see if moving the generator would be part of the service contract; consider moving the generator to a cement pad; Chief Colby to call dig safe regarding the location of the propane lines and to get a quote for any needed wiring from Mike Warren. Mr. Bean expressed willingness to prepare a cement pad for the new location of the generator if needed.
- The Fire Department will be visiting the Elementary School on October 30<sup>th</sup> to host a program for Fire Prevention Week. The State is providing a smoke trailer for the older kids to have a "hands-on" experience of a room fire.
- October 31<sup>st</sup> will be the Fire Department's Open House for the Trick or Treat folks and their parents.
- Engine 2 was picked up last week at Greenwoods after having warranty repairs done. While there, Chief Colby had them install two shelves needed for equipment storage, which were under \$250 each. The funds will come from his Department's operating budget. He reminded the Board that there had been a \$5,000 equipment allowance with the truck when purchased, of which he turned back \$2,750 to the General Fund last spring.

Selectman Johnson discussed Mr. Bean's suggestion of having a driveway that would wrap around the entire Public Safety Building, thereby allowing more space to dispose of snow, saying he would like to see this done. It was reported that there is some debris that needs to be removed first. Mr. Bean explained how this could be accomplished at a minimal cost. Chief Colby offered to remove any debris at the Fire Department's work session next Thursday. Mr. Bean discussed clearing the ditches, etc. to help with drainage and ice buildup as well as other minor changes to help with snow clearing.

Selectman Fanjoy complimented Chief Colby on how nice the Fire Department personnel looked in their dress uniforms. Chief Colby indicated that pictures of the group were taken and will be framed.

Chief Colby advised that the winner of the rifle that was raffled off by the Fire Department was won by a gentleman in Stratham. Selectman Fanjoy pulled the winning ticket.

Road Agent Mr. Bean advised the Board of the following:

- He was painting the plows in preparation of winter.
- Deer Meadow Road was paved last Wednesday.
- Chairman Cummings questioned paving on Lake Road, with Mr. Bean indicating he would be doing that stretch by hand as it is such a small project.
- Sand and sealing is planned for this week.
- The dry hydrant repairs are completed.

BOS Initials:

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Jere Buckley, Chairman of the Planning Board, provided copies to the Board of the letters signed by him to those residents at 585 Deer Meadow Road and 34 Call Road regarding driveway issues. The letters will be sent by certified/return receipt. Chairman Cummings approved of the article written by Mr. Buckley to be printed in the Grapevine regarding driveway permits.

Mr. Buckley asked the Board's opinion regarding the need of a permit when repaving an existing paved driveway as he had discussed the issue with Mr. Bean who pointed out that this could potentially alter the water flow characteristics. The Planning Board is working on the Driveway Ordinance relative to the need for driveway permits and working on rewording the ordinance to clarify modifications, etc. that will be presented at a Public Hearing when finalized. It was agreed that sealing of an existing driveway did not seem to be a modification. Mr. Buckley thanked Selectman Johnson for his help regarding proofreading of some documents. The Board thanked Mr. Buckley for his help with this issue as did Mr. Bean. Mr. Buckley thanked all for the joint effort.

Chairman Cummings advised that the lights at Copart had not been set up as expected, which was to have them shut off automatically at 7:00 pm, but will now be on a timer. Chief Dupuis discussed the gate with boxes set up so that drivers can make deliveries all hours of the night and be able to pick up their checks from the boxes. Mr. Bean indicated that he had heard that there would be many more trucks at night than during the day. The Board was surprised by this information. Chief Dupuis indicated that there may be active auctions at the site on Tuesdays, unlike what was presented when Copart met with the Board earlier this year. Mr. Bean reminded the Board that he had heard that Copart had been told they were exempt from the posting of the roads in the spring, which the Board was not aware, nor had approved. Copart had mentioned this subject to Chairman Cummings during Mr. Cummings' visit there, so he thought that Mr. Bean had talked to them, though Mr. Bean had not discussed this with Copart. Mr. Bean only spoke with Copart when Selectman Fanjoy was present and this issue never came up. Selectman Johnson inquired as to whether this needs to be addressed with Copart. Chairman Cummings felt that Copart understood the issue, though this was not brought up when they met with the Board last spring. Chairman Cummings noted that Copart had mentioned posting of the roads when he was at the site and seemed to understand the situation perfectly. Some of this discussion stemmed from rumors and as Selectman Fanjoy pointed out, rumors were hard to trace, saying that the time to take action was when a problem arose. It was noted that Copart did not go before the Zoning Board of Adjustment for any approval as it was an ongoing use of the property with the expectation that this operation would be an improvement. As Jane Difley has requested to be kept informed of any action regarding Copart, Chairman Cummings will call her with an update.

Selectman Johnson expressed concerns with LGC Property Liability coverage for the Town's buildings because of the recent fire loss in Hopkinton whereby LGC was not allowing the full coverage of Hopkinton's loss that the Town thought they had. Chairman Cummings, after reminding of the recent issues with LGC regarding the insurance pool, recommended that the Town check with LGC regarding Webster's building insurance and what is being paid for. Mrs. Pinkham offered to contact LGC to let them know of the Board's concerns raised tonight. She noted that the Town has dealt with both Primex and LGC in the past, though the Town no longer uses Primex. She also indicated the LGC pool is much larger than that of Primex and also noted that Primex is no longer offering health insurance. There are two pools offered for health care: a January and a July pool, with the January pool receiving better rates than those in the July pool because of the size. Mrs. Pinkham noted that she lists the addition of contents and improvements to the buildings to increase the value appropriately every year at renewal time. She noted that the fire vehicles are at replacement value except for the forestry truck. There was a short discussion on the different claims successfully filed by the Town in the past.

Selectman Fanjoy volunteered to move the Welfare files from Warner to Webster as had been requested by Welfare Director Barbara Chellis. Mr. Bean offered to assist Selectman Fanjoy. Mrs. Jones was requested to inquire of Ms. Chellis as to whether Webster has any welfare liens recorded at the registry.

Selectman Johnson advised that the Shared Services Group met recently and is working on benefits, legal services and shared assessing needs. He discussed the strategies to be used and provided a sample of the bid list letter for the Board's review and comments. Selectman Johnson further explaining the rationale behind the use and intent of the "bid letter". The next Shared Services meeting is scheduled for November 29<sup>th</sup> in Salisbury. Shared Services will be on the next agenda.

The Board decided to request that Rymes remove the propane tanks as soon as possible as originally proposed by Rymes. This will include reimbursing them for labor costs to remove the propane left in the tanks and any reimbursement for propane due to the Town.

As there is still an issue with the odor of propane in the kitchen area of the Town Hall Chairman Cummings recommended that a shut-off valve be installed so that the pilots could be shut off during non-use of the stove. Huckleberry will be called for an estimate. Discussion continued on the feasibility and ease of this solution as it would require re-lighting the pilots each time the stove was used.

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Selectman Fanjoy, as Emergency Management Director, will be meeting at the Town Hall on Friday at 9:00 am with Nancy St. Laurent from Homeland Security & Emergency Management.

Upcoming meetings already posted mentioned were the Energy Commission and the Refuse Disposal Committee.

Mrs. Pinkham requested permission of the Board to put a notice on the Town Website regarding a reward being offered by the Pillsbury Lake District for information leading to the arrest regarding an attempted break-in at the pump house in the District, to which the Board gave their approval.

8:48 pm Selectman Johnson made a motion to go into non-public session pursuant to RSA 91-A:3 II (a) with Police Chief Dupuis to discuss personnel issues; seconded by Selectman Fanjoy. Roll call: Chairman Cummings – yes; Selectman Johnson – yes and Selectman Fanjoy – yes. Mrs. Jones was not requested to participate.

9:18 pm Chairman Cummings reconvened the meeting. He advised that the Board discussed personnel issues in the non-public session and the Board voted to seal the minutes.

Immediately following Selectman Fanjoy made a motion to adjourn, seconded by Selectman Johnson and approved.

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**George C. Cummings, Chairman**  
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**Bruce G. Johnson**

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**Roy E. Fanjoy**

BOS Initials:

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G. C. Cummings

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B. G. Johnson

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R. E. Fanjoy